

GENERAL	JOB DESCRIPTION	NAME	EMAIL	PHONE
Uniform Accessories	Coordinate ordering and distribution of band t-shirts, gloves, shoes and letterman jackets.	Marjon Boyce	marjonfakhar@yahoo.com	412-337-9476
		Andreina Puglielli	voisinpuglielli@gmail.com	312-520-5296
Uniforms	Responsible for fitting and distribution of all uniforms. Handle repairs or exchanges during the season. Be available to help on game/festival nights. Collect uniforms at the end of the season and coordinate cleaning and return.	Kelly Latona	kellylatona@verizon.net	412-334-0705
		Kerry McGee (guard)	kerry.r.mcgee@gmail.com	412-944-8113
Website	Maintain www.leboband.com under direction of the board and with final approval of President.	GG Strom	ggstrom717@gmail.com	717-977-8733
Show Shirts	Work with Director and staff to design annual show shirt. Coordinate design, ordering, and approval of t-shirt with the vendor. Distribute t-shirts.	GG Strom	ggstrom717@gmail.com	717-977-8733
Newsletter	Create weekly band newsletter. Collect articles from board, chairs, & staff. Get director's approval & post	Cathy Neergaard	cathy.neergaard@gmail.com	717-977-8733
New Member Social	Ice Cream Social for all new members and student leaders. Coordinate with drum major(s)	Jessica Concannon	jessica.concannon@gmail.com	412-773-1903
Concert Ticket Takers	Sell tickets and distribute programs before each of the three band concerts. Can recruit others to assist.	Erin Drozda	Eldrozda@gmail.com	412-304-4567
Rita's Day @ Band Camp	Coordinate a day to provide Rita's after band camp ends for the day.	GG Strom	ggstrom717@gmail.com	717-977-8733
Pool Party	Coordinate games and snacks with Drum Major / reserve pool	Darlene Obuchowski	Darleneski@gmail.com	

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Picture Day	Coordinate picture day with Director and Photographer. Work with photographer to have photos taken according to schedule. Make sure Wayne has group photos & senior photos to us early for Blue Devil football program.	Jessica Concannon	jessica.concannon@gmail.com	412-773-1903
		Desiree Canovic // Kelly Latona	duuocolocanovic@gmail.com	816-916-5689
Football Program	Contact Blue Devil Club re: band pages (bio and pics of seniors/leadership) in the football program. Program also include senior pic/bios, collect via Google Form	GG Strom	ggstrom717@gmail.com	717-977-8733
Pool Party	Organize pool party during band camp. Coordinate food and activities with drum major(s)	Darlene Obuchowski	Darleneski@gmail.com	412-889-5088
		GG Strom	ggstrom717@gmail.com	717-977-8733
Band Festival or PIMBA Competition Chair & Co-Chair	Develop team to manage Band Festival or Pimba Competition	Bonnie Dougherty	bonnie.dougherty@hotmail.com	412-224-3482
Senior Night	Coordinate parent participation at senior night: invitations, RSVPs, photographer, acquiring corsages, and lining families up for procession.	Darlene Obuchowski	darleneski@gmail.com	
		Kelly Latona	kellylatona@verizon.net	
		Priya Sukumaran	fahren007@yahoo.com	
Senior Banner & Posters	Create senior banner to hang at stadium and posters for each senior as part of their senior gift			
5th Grade & 8th Grade Tailgate	Coordinate a short tailgate event for parents and students participating in the play-along games.	Priya Sukumaran	fahren007@gmail.com	412-848-8720
		Patty Davies	daviesfamily902@gmail.com	412-298-9789

FUNDRAISING	JOB DESCRIPTION	NAME	EMAIL	PHONE
Giant Eagle	Coordinate sale of Giant Eagle gift cards.			
Shop 'n Save	Coordinate sale of Shop 'n Save gift cards.	Bonnie Dougherty	bonnie.dougherty@hotmail.com	412-224-3482
Hoagies	Coordinate up to nine hoagie sales per year.	Abby Delehanty	abbydelehanty@gmail.com	512-773-8338
<i>Band Camp Hoagies</i>	Coordinate hoagie sales and delivery during band camp			
<i>After School Hoagies</i>	Coordinate Week-day hoagie sales and distribution for students who are staying after school through the year			
Spirit and Music Advocacy Table	Coordinate the manufacturing and sale of band souvenirs and gifts for the band tent at home games and competitions			
Sarris	Coordinate fall and spring Sarris candy sale.			
Spirit Wear	Coordinate two apparel sales, beginning of season and maybe holiday	Joyce Divine	jkdivine@gmail.com	
Community Letter Campaign	Coordinate Fundraising Letter Campaign			
<i>Mulch - a - Thon 10/14 &amp; 10/15 - tentatively</i>	Coordinate pre-sale of mulch bags and distribution			
Spirit Slides	Coordinate sale of Slides shoes			
Fall Mums	Coordinate sale of garden center mums	Anita Srikameswaran	asrikam@aol.com	412-720-2058
Popcorn FUNdraiser Pie Shoppe Fundraiser				
Trailer Ads	Coordinate sales of ads for the back of the Band trailer	ON HOLD		
Spirit Nights	Coordinate any restaurant spirit nights.			
Band Fundraiser - Masquerade Gala 2/16/2024 - Cefallo's	Coordinate evening fundraising event			

BANQUET	JOB DESCRIPTION	NAME	EMAIL	PHONE
Chair(s)	Manage event and committee chairs with input from Director and President			
Food	Work with Food Services to set menu and service	Kirsten Bruder	kkbruder@hotmail.com	
Program	Create souvenir program.			
Senior Gifts	Order senior gifts & senior night framed photos			
Awards (Letters and Pins)	Order letters/pins for all band members for the annual banquet.	Kelly Latona	KellyLatona@verizon.net	
Decorations	Create decorations for banquet			
Video/Slide Show	Create annual band video/slide show using photos taken throughout the season.	Cathy Neergaard / Pete	milliganpc@hotmail.com	